



VOLUNTEER
Monthly Time Sheet

Please **PRINT** clearly

Name: _____

LIBRARY OR DEPARTMENT:

- Battle Ground
- Cascade Park
- Goldendale
- La Center
- North Bonneville
- Ridgefield
- Stevenson
- Three Creeks
- Vancouver – Department _____
- Vancouver Mall Library
- Washougal
- White Salmon
- Woodland
- Yacolt Library Express
- Yale Library Express
- Operations Center
- Off-site (Outreach/Literacy/ECC)
Community/town served _____

TYPE OF PROJECT:

- Book sale assistance
- Book store assistance
- Clerical/office assistance
- Computer class assistance (English) (Spanish) (Russian)
- Conversation Circle-kid's activities assistance
- Conversation Circle facilitator
(English-ECC) (French-FCC) (Spanish-SCC)
- Craft preparation (usually for a program)
- Job Lab assistance
- Library Ambassador
- Program or book discussion facilitator
- Read to the Dogs
- Reading Buddies
- Special event/fundraiser _____
- Storytime or kid's program assistance
- Stuffing/labeling for bulk mailings
- Summer Reading assistance
- Teen Council member
- Yard work assistance
- Other _____

Are you a Friends of the Library member?

no yes For which library? _____

Questions? Email volunteer@fvrl.org or call 360-906-5075.

Please record the time and hours that you volunteer. Your supervisor will send this form to the district volunteer office at the end of each month. Thanks!

Off-site volunteers should mail or drop off their timesheets once a month to their home library or to the Operations Center Volunteer Office at 1007 E Mill Plain Blvd, Vancouver WA 98663. Thank you!

Month: _____ Year: _____

Date worked	Time In	Time Out	Total Hrs
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
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22			
23			
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26			
27			
28			
29			
30			
31			

Total _____

Volunteer's signature

Supervisor/verification signature

Comments (optional)